**THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, November 23, 2020 at 10:00 a.m. The public was

allowed access via teleconference.

Those present:

Randall C. Jackson County Judge

Richard Shelley Commissioner Prect. 1

Darin Wolf Commissioner Prect. 2

Pat Martin, III Commissioner Prect. 3

Darryl Lightfoot Via Telephone Commissioner Prect. 4

Karren Winter County Clerk

Patricia Vieth Treasurer

Paul O. Wylie, Jr. Auditor

David Levy County Attorney

Staci Beesinger Sheriff

Lori Rutledge District Clerk

Wade Scarbrough Commissioner Elect Prect. 1

Citizens in attendance:

David Schreiber with Mesquite Does Bloom Estates

Nathan Lawson with the Archer County Publishing Company

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum

Pledge of Allegiance to the United States and Texas Flags

Registration of Attendees by the County Court Clerk

***The meeting was called to order by Randall C. Jackson, and a quorum was noted.***

*B. Approve Final Agenda.*

**Items #3 and #5 were struck from the Action Agenda due to no action being required.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darin Wolf and seconded by Richard Shelly to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR

PRESENTATIONS AGENDA:

Public Comments: **Patricia Vieth discussed setting up Christmas decorations on lawn of the Courthouse.**

**Randall C. Jackson reported that there have been 60 positive cases within the last two weeks for Archer County.**

D. ACTION AGENDA:

1. Approve departmental reports.

**ORDER TO APPROVE REPORTS**

The motion was made by Pat Martin, III and seconded by Richard Shelley to approve departmental reports: **Treasurer**. Voting yes 1-2-3-4-Judge

1. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Richard Shelley and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-2-3-4-Judge

1. Approve line item transfers. **Removed.**
2. Approve Education Certificates.

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Darin Wolf and seconded by Richard Shelley to approve education certificates: **David Levy**. Voting yes 1-2-3-4-Judge

1. Approve Publisher’s Certificates. **Removed.**
2. Discuss and/or take action on Mesquite Does Bloom Estates. **David Levy discussed revisions that were needed to be made to the original plat and restrictive covenants that were presented had been made by David Schreiber. Levy stated that if there were any questions Schreiber’s Attorney Tyler Sales, was available via telephone. Levy reported that the plat had all the correct subdivision guidelines.**

**ORDER TO APPROVE PLAT**

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve Mesquite Does Bloom Estates plat. Voting yes 1-2-3-4-Judge

1. Consider and/or take action in regards to Employee Incentives**. Patricia Vieth discussed employee incentives for all full-time employees and part-time employees. Incentives will be distributed the beginning of December.**

**ORDER TO APPROVE INCENTIVES**

The motion was made by Richard Shelley and seconded by Pat Martin, III to approve Employee incentives in the total amount of $28,500.00 for all eligible employees. Voting yes 1-2-3-4-Judge

1. Consider and/or approve *2021 Holiday Closing Schedule.*

**ORDER TO APPROVE HOLIDAY SCHEDULE**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve 2021 Holiday Closing Schedule. Voting yes 1-2-3-4-Judge

**CALENDAR YEAR 2021 HOLIDAY CLOSINGS**

**Friday January 1 New Year’s Day**

**Monday February 15 President’s Day**

**Friday April 2 Good Friday**

**Monday May 31 Memorial Day**

**Monday July 5 Independence Day**

**Monday September 6 Labor Day**

**Monday October 11 Columbus Day**

**Thursday November 11 Veteran’s Day**

**Thur/Fri November 25&26 Thanksgiving**

**Thur/Fri December 23&24 Christmas**

1. Discuss and/or take action to declare 2 file cabinets (Extension Office) as salvage/surplus. **Patricia Vieth discussed file cabinets that the Extension Office needed to declare as salvage/surplus.**

**ORDER TO DECLARE ITEMS SALVAGE/SURPLUS**

The motion was made by Darin Wolf and seconded by Richard Shelley to declare file cabinets salvage/surplus from County Extension Office. Voting yes 1-2-3-4-Judge

1. Open Bids for Financing of a Truck for Precinct 3.

**OPEN BIDS**

American National Leasing

3 year 2.50% with $65.00 document fee

5 year 2.50% with $65.00 document fee

First National Bank

Up to 5 years 2.35%

1. Consider and/or take action to award bid for financing Truck for Precinct 3.

**ORDER TO ACCEPT BID**

The motion was made by Darin Wolf and seconded by Richard Shelley to approve the bid of First National Bank in the amount of 2.35% interest for up to 5 years for the financing of a 2020 Mack Pl64T truck for Precinct 3. Voting yes 1-2-4-Judge; 3 Abstain

1. Open Bids for Financing of Tractor and Loader for Pct 2.

**OPEN BIDS**

American National Bank

3 year 2.50% with $65.00 document fee

5 year 2.50% with $65.00 document fee

First National Bank

Up to 5 years 2.35%

1. Consider and/or take action to award bid for financing Tractor & Loader for Pct 2.

**ORDER TO ACCEPT BID**

The motion was made by Richard Shelley and seconded by Darin Wolf to approve the bid of First National Bank in the amount of 2.35% interest for up to 5 years for the financing of a John Deere 5100 E Utility Tractor and a John Deere 520M Loader Precinct 2. Voting yes 1-2-4-Judge; 3 Abstain

1. Discuss and/or take action on pending legal matters. **Randall C. Jackson discussed Court needing to go into Executive Session per Texas Government Code 551.071(1).**
2. Adjourn into Executive Session.

Court adjourned at 10:20 am

1. Executive Session to discuss matters as authorized by Texas Government Code 551.071(1).
2. Reconvene Regular Session of Commissioners Court.

**ORDER TO RECONVENE FROM EXECUTIVE SESSION**

The motion was made by Richard Shelley and seconded by Darin Wolf to adjourn from executive session. Voting yes 1-2-3-4-Judge

Court reconvened at 11:18 a.m.

**No action taken from Executive Session.**

1. Adjourn.

**Having no further business to consider, the Court adjourned at 11:22 a. m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST: Karren Winter**

**Karren Winter, Archer County Clerk**